



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.co.la.ca.us>

DAVID E. JANSSEN
Chief Administrative Officer

June 8, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**CONSENT TO ASSIGNMENT AND APPROVAL OF AMENDMENT EIGHT TO
AGREEMENT NUMBER 68014 WITH NETWORK TELEVISION TIME, INC.
(ALL DISTRICTS AFFECTED) (3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Chair to sign the attached Amendment Number Eight to Agreement Number 68014 with Network Television Time, Inc. to extend the term of the Agreement from June 30, 2004 through July 31, 2004 to provide the County with production services for the televised hearings and meetings of the Board of Supervisors; and
2. Delegate authority to the Chief Administrative Officer, or his designee, to further extend the term of the Agreement Number 68014 on a month-to-month basis for up to an additional four (4) months.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Agreement Number 68014 was approved by the Board on February 7, 1995. On December 9, 2003, the Chief Administrative Office released a Request for Proposals (RFP) to solicit a new contract to replace Agreement Number 68014. It was anticipated that a new agreement would be recommended for approval by your Board on June 8, 2004, as represented in the March 23, 2004 Board letter when Agreement Number 68014 was amended to extend its termination date to June 30, 2004. However, one of the proposers filed a protest. Therefore, a further extension of the Agreement to July 31, 2004 is necessary to allow the current contractor to continue providing production services for televised meetings of the Board of Supervisors and related services while the Chief

Board of Supervisors
GLORIA MOLINA
First District

YVONNE BRATHWAITE BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

Each Supervisor
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Administrative Office completes its evaluation of the protest. Delegation of authority to the Chief Administrative Officer to further extend the term of the Agreement on a month-to-month basis for up to four (4) months is also requested to allow for additional time to resolve the protest.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions are consistent with the principles of the Countywide Strategic Plan Goals of Service Excellence and Fiscal Responsibility. The recommended extension will enable the County to have sufficient time to review the solicitation and proposed contractor selection.

FISCAL IMPACT/FINANCING

Funding for the Agreement is included in the Cable Television Franchise budget. Network Television Time, Inc. has agreed to extend the Agreement at the current contract rates.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Agreement Number 68014, approved by the Board on February 7, 1995, has been amended seven times to add additional services and equipment and extend the term of the agreement. A request for proposals was released on December 9, 2003, to solicit a replacement contract. The RFP was amended several times to assure adequate competition for the contract and allow proposers access to the production control room and sufficient technical information to bid on the contract. Proposals were submitted including the current contractor, Network Television Time, Inc.

One of the proposers lodged a formal protest, and the Chief Administrative Office is conducting an evaluation of this protest. A further extension of the Agreement to July 31, 2004, is therefore necessary to allow the current contractor to continue providing production services for televised meetings of the Board of Supervisors and related services while the Chief Administrative Office completes its review. Delegation of authority to the Chief Administrative Officer to further extend the term of the Agreement on a month-to-month basis for up to four (4) months is also requested to allow for additional time to resolve the protest. County Counsel has reviewed the Eighth Amendment to Agreement Number 68014 and has approved it as to form.

Honorable Board of Supervisors
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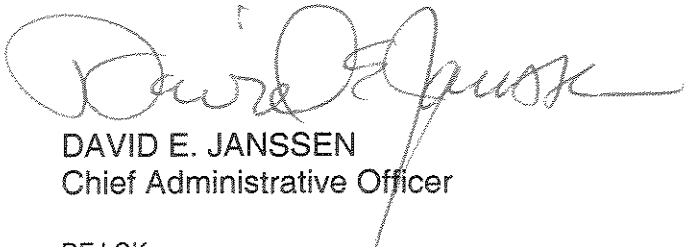
IMPACT ON CURRENT SERVICES (OR PROJECTS)

The County will continue to receive services provided by Network Television Time, Inc. under its current Agreement. There will be no negative impact on any County programs or projects from the recommended extension of the Agreement.

CONCLUSION

Upon approval and execution by the Board of Supervisors, it is requested that the Executive Officer-Clerk of the Board send an executed copy of Amendment Number Eight to Agreement Number 68014 to: Bruce Arditte, Network Television Time, Inc., The Water Garden, 1620 26th Street, Third Floor, South Tower, Santa Monica, CA 90404, and to forward conformed copies to the Office of the County Counsel and the Chief Administrative Office, Attn: Director of Public Affairs.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "David E. Janssen", is written over the typed name and title.

DAVID E. JANSSEN
Chief Administrative Officer

DEJ:GK
hg/n

Attachment

c: County Counsel

**Amendment Number Eight to Agreement Number 68014 for the Production
of Televised Board Meetings**

This Amendment Number Eight to Agreement Number 68014 is made and entered into this _____ day of June, 2004,

BY AND BETWEEN

COUNTY OF LOS ANGELES, a body corporate and politic, hereafter ("County")

AND

NETWORK TELEVISION TIME, INC., hereafter ("Contractor").

WHEREAS, on February 7, 1995, the County and Contractor entered into Agreement Number 68014 to provide the County with production services for the videotaping of hearings and meetings of the Board of Supervisors of the County ("Board");

WHEREAS, on March 12, 2002, the County and Contractor entered into an Amendment to Agreement Number 68014 to extend the term of the Agreement from April 17, 2002 to October 17, 2002;

WHEREAS, on October 1, 2002, the County and Contractor entered into an Amendment Number Two to Agreement Number 68014 to extend the term of the Agreement from October 17, 2002 to April 17, 2003;

WHEREAS, on February 10, 2003, the County and Contractor entered into an Amendment Number Three to Agreement Number 68014 to add additional services to be performed by Contractor under the Agreement;

WHEREAS, on March 25, 2002, the County and Contractor entered into an Amendment Number Four to Agreement Number 68014 to extend the term of the Agreement from April 17, 2003 to October 17, 2003, and to authorize the Chief Administrative Officer, or his designee, to further extend the term of the Agreement, on a month-to-month basis, for up to an additional six month period;

WHEREAS, on July 1, 2003, the County and Contractor entered into an Amendment Number Five to Agreement Number 68014 for provision of additional services to be performed by the Contractor under the Agreement;

WHEREAS, on March 23, 2004, the County and Contractor entered into an Amendment Number Six to Agreement Number 68014 to extend the termination date of the Agreement from April 17, 2004 to June 30, 2004;

WHEREAS, on March 16, 2004, the County and Contractor entered into an Amendment Number Seven to Agreement Number 68014 for installation of a new plasma screen in the Board's hearing room; and

WHEREAS, on December 9, 2003 the County released a Request for Proposals ("RFP") soliciting a new contract to replace Agreement Number 68014 and hoped to have completed this process by June 30, 2004. A protest having been filed regarding the RFP and selection process, this Agreement Number 68014 must be extended on its same terms and conditions.

NOW THEREFORE, in consideration of the mutual promises, covenants and conditions set forth herein, County and Contractor hereby agree to this Amendment Number Eight to Agreement Number 68014 to extend the termination date for a month to July 31, 2004 and to authorize the Chief Administrative Officer, or his designee, to further extend the term of Agreement Number 68014 on a month-to-month basis, for up to four (4) additional months.

1. Section 6 of the Agreement Number 68014 is hereby amended to read as follows:

6. Term

The termination date of this Agreement shall be July 31, 2004. The Chief Administrative Officer, or his designee, may further extend the term of this Agreement, on a month-to-month basis, for up to an additional four (4) months upon at least fifteen (15) days prior written notice to Contractor.

In all other ways, Agreement Number 68014, as previously amended, remains in full force and effect.

In WITNESS WHEREOF, Contractor has executed this Amendment Number Eight to Agreement Number 68014, and the County of Los Angeles by the authority of its Board of Supervisors, has caused such Amendment to be executed on its behalf by the Chief Administrative Officer.

NETWORK TELEVISION TIME, INC.

COUNTY OF LOS ANGELES

By: _____

Title: _____

By: 
DAVID E. JANSSEN
Chief Administrative Officer

APPROVED AS TO FORM:

OFFICE OF THE COUNTY COUNSEL

By: 
KATHLEEN D. FELICE
Senior Deputy County Counsel